

Help using this PDF claim form

In this PDF form we have introduced a special feature that lets you save it in Adobe Reader 8.1.2 and later. This means that you no longer have to complete the form in one session.

This form will only work if you:

- save it to your computer, then
- open it in Acrobat Reader version 8.1.2 or later.

The form will not work in:

- older versions of Acrobat Reader
- other pdf readers, for example *Preview* on a Mac or *Foxit* on a PC
- your web browser window.

If you are having technical difficulties:

- downloading the form
- Navigating around the form, or
- printing the form

Please contact the **eService helpdesk**.

Phone: **0845 601 80 40**

Minicom (textphone): **0845 601 80 39**

Email: **eservicehelpdesk@dwp.gsi.gov.uk**

Opening hours

Monday to Friday: 08.00am - 09.00pm

Weekend: 08.00am - 04.00pm

Closed on all Public and Bank Holidays.

For help and advice on the information you need to put on the form or about the benefit you want to claim, contact the office that deals with the benefit.

We would like your feedback about this PDF claim form

We would like your feedback about this form. We will use any comments to improve future versions. Please email your comments to:

forms.feedback@dwp.gsi.gov.uk

Please do not send personal information or questions about your benefit or entitlement to this email address.

State Pension statement



Department
for Work &
Pensions

Please keep this page for your information

Who can get a State Pension statement?

You can get a State Pension statement if you are aged 16 or over and at least 30 days away from your State Pension age when we look at your application.

Completing the form

Please fill in the form and return it to the address below. You must sign the form in **Part 7** – if you do not your application may be delayed.

If you need any help, please phone us at the Newcastle Pension Centre, Futures Group on **0345 3000 168** (if you live in the UK) or **+44 191 218 3600** (if you live outside the UK). You can use the **0845** code to call our **0345** number. Check with your phone company which code is cheaper for you or write to us at:

**Newcastle Pension Centre, Futures Group
The Pension Service 9
Mail Handling Site A
Wolverhampton
WV98 1LU
United Kingdom**

Other ways to get a State Pension statement

If you live in the UK you can get a State Pension statement:

- online by visiting the website

www.gov.uk/state-pension-statement

To use the online service you must be at least four months away from reaching your State Pension age, and not born between 6 April 1960 and 5 April 1969.

- by calling us at the Newcastle Pension Centre, Futures Group. We will take your application over the phone. Our phone number is **0345 3000 168**. Lines are open Monday to Friday 8am to 6pm. For security and quality purposes your call may be monitored and recorded.

If you have speech or hearing difficulties you can contact us using a textphone on **0845 3000 169**.

If you live outside the UK

You can call us by dialling **+44 191 2183600** to get a State Pension statement. Lines are open Monday to Friday 8am to 6pm. If you have speech or hearing difficulties you can contact us using a textphone on **+44 191 2182051**.

BR19 05/14

What your State Pension statement will tell you

Men born on or before 5 April 1951 and women born on or before 5 April 1953

Your State Pension statement will give you, using today's values, estimates of the basic and additional State Pension (and Graduated Retirement Benefit if appropriate) you may get at State Pension age based on your National Insurance (NI) contributions record at the time the State Pension statement is produced.

Men born on or after 6 April 1951 and women born on or after 6 April 1953

A new State Pension is being introduced on 6 April 2016.

As you will reach your State Pension age on or after 6 April 2016, when you claim your State Pension it will be worked out using the new State Pension scheme rules.

The amount of State Pension that will be shown in your statement will **not** be based on the new rules. It will be based on the law if you were to reach your State Pension age today. The information in your statement is still relevant because, in the vast majority of cases, this existing scheme estimate will be the least amount that someone will get when they reach state Pension age. An important change under the new scheme is that you need at least 10 National Insurance qualifying years (the minimum qualifying period) when you reach State Pension age to get any State Pension.

We will be able to give you an estimate of how much your State Pension may be using the new State Pension scheme rules after it starts in 2016, when all of your contributions and credits up to and including the 2015/2016 tax year are recorded on your NI contribution record. You may want to get a new State Pension statement at that time.

Your State Pension statement will be based on your own NI contributions record only.

If you live in Northern Ireland

The Pensions Act 2014, which includes the changes in the law required to introduce the new State Pension scheme, only applies to Great Britain. Subject to the approval of the Northern Ireland Assembly, it is expected the same changes will be made in Northern Ireland.

How long will it take to get my statement?

We will normally send you a State Pension statement within 10 working days of receiving your application.

Sending your State Pension statement to someone else

If you would like us to send your State Pension statement to someone else, please tick the box in **Part 5** and fill in **Part 6**.

We can only send your State Pension statement to someone else if:

- they have an existing Power of Attorney, or
- you give us your permission in writing to do this now.

If you are making the application on behalf of someone you are authorised to act for, we will need to see proof of that authority before we can send you their State Pension statement.

Claiming State Pension

You cannot use this form to claim your State Pension.

To find out how to claim your State Pension go to www.gov.uk/state-pension/how-to-claim

How we collect and use information

When we collect information about you we may use it for any of our purposes. These include dealing with:

- social security benefits and allowances
- child support
- employment and training
- financial planning for retirement
- occupational and personal pension schemes.

We may get information about you from others for any of our purposes if the law allows us to do so. We may also share information with certain other organisations if the law allows us to.

To find out more about how we use information, visit our website www.dwp.gov.uk/privacy-policy or contact any of our offices.

State Pension statement

Application for a State Pension statement

Part 1 About you

Please tell us about yourself. Use BLOCK CAPITALS and black ink.

Letters Numbers

Letter

National Insurance (NI) number

Current surname or family name

First name and any middle names

**Any other surnames or family
names you have previously
been known by**

Date of birth – DD/MM/YYYY

**Full address including postcode
or zip code**

Correspondence address

if different. Give us the full address,
including the postcode or zip code.

Application for a State Pension statement continued

Part 2 Marital status

Please tick the description that applies to you and give exact dates as DD/MM/YYYY.

Single

Married

Date of marriage

Civil partner

Date of formation of
civil partnership

Divorced

Date of marriage

Date of divorce

Civil partnership dissolved

Date of formation of
civil partnership

Date of dissolution

Widowed

Date you were married

Date you were widowed

Surviving civil partner

Date of formation of
civil partnership

Date your civil partner
died

Part 3 Contact details

If we need to contact you before we send you your State Pension statement, how would you prefer us to get in touch with you?

By letter to the address given in **Part 1**.

By phone.
Please give number below.

Home phone number

Code Number

Daytime phone number, if different

Code Number Ext

What is this number?

Work Mobile Textphone

If you live in Wales, we can send you your State Pension statement in English or Welsh. Which language do you prefer?

English

Welsh

We can send you your State Pension statement in braille or large print.

Braille

Large print

Please tick a box if you prefer one of these choices.

Application for a State Pension statement continued

Part 4 Living outside the United Kingdom (UK)

We use *United Kingdom* (UK) to mean England, Scotland, Wales and Northern Ireland.

If you are currently living in the UK please go to **Part 5**.

If you are currently living outside the UK, please tell us:

**Your last two UK addresses,
including postcodes**

Address 1

Postcode

Address 2

Postcode

The date you left the UK

Use DD/MM/YYYY.

Application for a State Pension statement continued

Part 5 What to do now

Please tick the box that applies to you. If you tick both boxes, we will only send the State Pension statement to you.

Where do you want your State Pension statement sent?

To me at the address I have given in **Part 1**.

Please go to **Part 7**.

To my representative.

I want my representative to handle any follow-up enquiries that relate to my State Pension statement.

Please go to **Part 6**.

Please note that

- this authorisation relates only to enquiries made to the Newcastle Pension Centre, Futures Group and
- we can only provide information to your representative for the period that your State Pension statement is held on our computer records.

If you request another State Pension statement in the future, you would need to provide further authorisation for us to provide or discuss that statement with your representative.

I am a Personal Acting Body.

Send the State Pension statement to me.

Please go to **Part 6**.

Please provide proof of your authority. For example, power of attorney.

A *Personal Acting Body* is a named person appointed to look after all or some aspects of a customer's affairs.

Application for a State Pension statement continued

Part 6 Your representative

Please give details of your representative.

If you are a Personal Acting Body, please give **your** name and address.

Surname or family name

Other names

Organisation's name

if this applies.

**Full address including postcode
or zip code**

Daytime phone number

Code

Number

Ext

Fax number

Code

Number

Reference number

if you know it

Please go to **Part 7**.

Part 7 Signature

Please sign and date this form.

Signature

Date – DD/MM/YYYY